

SYLLABUS

The Syllabus in Canvas makes it easy to communicate to your students exactly what will be required of them throughout the course in chronological order.

The ICCOC has a standard for all online course syllabi. **Please see ICCOC Syllabi Standard Sheet.**

Part of the Syllabus is automatically generated based on Assignments and Events within a course. It can only be changed by editing or deleting the Assignments or Events. All assignments (unpublished and published) are listed in the syllabus for instructors.

Open Syllabus

In Course Navigation, click the Syllabus link

The screenshot shows the Canvas Course Syllabus page. On the left is a navigation menu with links: Home, Files, Syllabus (highlighted), Outcomes, Assignments, Modules, and Chat. An arrow points from the 'Syllabus' link to the main content area. The main content area is divided into three sections: 1. 'Course Syllabus' (containing a welcome message, course description, and a table of due dates), 2. 'Assignments Summary:' (containing a table of assignments), and 3. A calendar view for December 2016. An arrow points from the 'Assignments Summary' section to a text box at the bottom of the page.

Course Syllabus

Welcome to HIS101, American History!

This course is a short 5 week review course that covers US History from 1775 to 1791, including the Declaration of Independence, Revolution, Articles of Confederation and the Constitution, and the Bill of Rights. My name is Aren Jurel and I will be your instructor for this course.

The table below contains all the due dates for the course. Throughout the course, you will be engaged in peer interactions on discussion boards and peer reviews, collaborative work in teams, groups, and circles, watching videos, writing, and completing quizzes. The variety of activities should provide you with a wide range of opportunities for learning.

Use the [discussion on course questions](#) if you need explanation of any of the course assignments or activities.

A note on working with others... in this course, you will see that you [may sign up to work with a team, a group, and a circle](#) to edit three different wiki pages. These working organizations will allow you opportunities to work with a variety of people, and will help differentiate between the wiki page assignments. You are expected to work collaboratively within these structures. You may choose your own team, group or circle as the class starts the module in which they are assigned. The wiki page edits are due at the same time as the quiz for the module.

Click the [Modules button](#) on the left menu of the [Home button](#) to get started. Good luck on the course!

Mr. Jurel

Assignments Summary:

Date	Details	Due by
Tue Aug 30, 2016	Revolution Topic Discussion	due by 3pm
Wed Aug 31, 2016	Declaration of Independence Topic Discussion	due by 3pm

December 2016

27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Assignments are weighted by group:

Group	Weight
Assignments	40.0%
Discussions	30.0%
Quizzes	20.0%
Summaries	10.0%
Total	100%

The syllabus description is where you can post your course description, a brief introduction, class guidelines, weekly reminders, and other important information. You can copy content from Word documents directly into the Rich Content Editor or create original content inside of the Rich Content Editor.

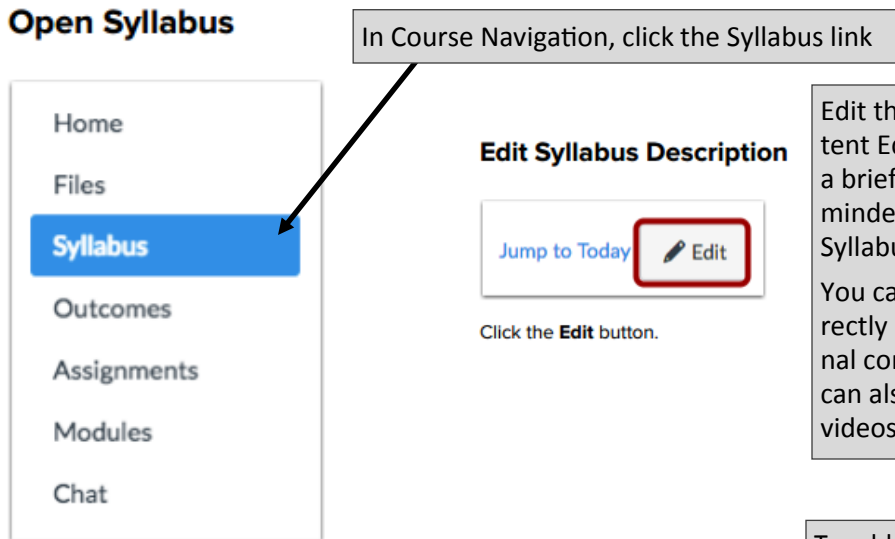
The bottom part of the Syllabus is automatically generated for the course and contains a list of assignments and events. Assignments are indicated by the Assignments icon, and events are indicated by the Calendar icon. All assignments (unpublished and published) are listed in the syllabus for instructors, but students only see published assignments. Changes to these dated events can be made in both the Assignments and Calendar features and will be automatically updated in the Syllabus. Click the title to view the details of the assignment or event. Any assignments or events that are past the due date are highlighted in gray. Undated items are listed in alphabetical order.

SYLLABUS

Edit the Syllabus Description

Editing the Syllabus allows you to add text and link files, images, and other course content in your Syllabus Description. Notes: Image files do not have a preview option when added as a file link through the Rich Content Editor.

Open Syllabus



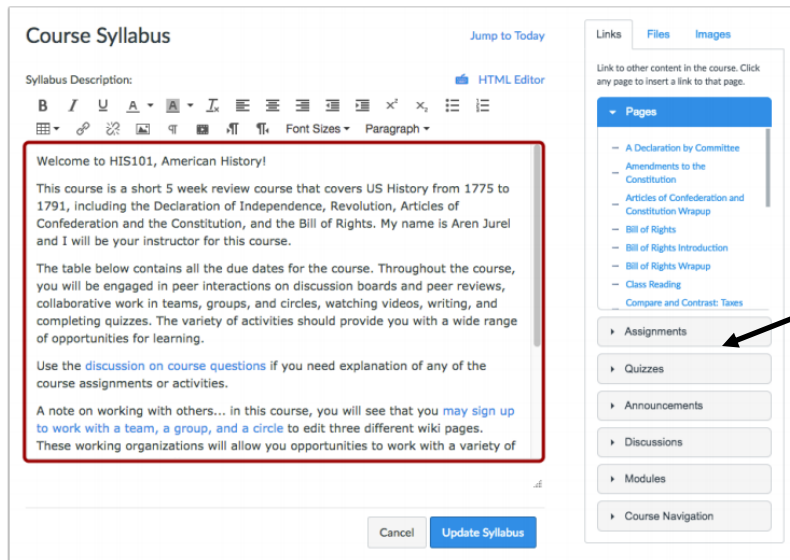
Edit Syllabus Description



Click the **Edit** button.

Edit the syllabus description using the Rich Content Editor. You can post your course description, a brief introduction, class guidelines, weekly reminders, and other important information in the Syllabus Description.

You can copy content from Word documents directly into the Rich Content Editor or create original content inside of the Rich Content Editor. You can also use the Rich Content Editor to embed videos and input HTML.



To add a PDF or Word document to your syllabus, view the Content Selector and click the Files link.

You can upload a new file or select files you have uploaded previously. In the Rich Content Editor, highlight the text where you want to apply the file link.

Click the file in the Content Selector; in the Rich Content Editor, the text will turn blue noting the link is downloadable.

Canvas will automatically create a preview of your document so that users don't have to download it before reading it.

Note: To remove the document, click and highlight the text in the Rich Content Editor, and then press delete (MAC) or backspace (PC).

The sidebar section displays information about course events and grading. The assignment group information can be edited in the Assignments feature while the Calendar information can be edited in both the Assignments and Calendar features.

Any changes made will be reflected in the Syllabus. The sidebar includes a mini calendar [1].

Any date that includes an event or assignment due date are shown with a gray background. To view an associated assignment or event in the Syllabus table, click the calendar date.

If your course includes weighted assignment groups, the sidebar also shows the percentages of each group [2].

View Sidebar

